



ASO NHF REQUIREMENTS

ITEMS	NO. OF PHOTOCOPY
1. OFFER LETTER (Provisional allocation letter)	2
2. ACCEPTANCE LETTER	2
3. EQUITY CONTRIBUTION:	
➤ ₦ 1-5MILLION	10%
➤ ₦ 5-10MILLION	20%
➤ ₦ 10-15MILLION	30%
4. PAY SLIPS (3 <i>months</i>)/ Bank statement (Six months)	2
5. ACCOUNT OPENING (Current or My house account) Minimum ₦10,000.00	
6. NHF APPL. FORM – PAY ₦1000.00 INTO ACC 52031.	2
7. CURRENT TAX CLEARANCE FOR NON CIVIL SERVANTS	2
8. VALUATION REPORT ON PROPERTY TO BE MORTGAGED	2
9. NHF CONTRIBUTION PASSBOOK	2
10. BIRTH CERTIFICATE OR DECLARATION OF AGE.	2

11. LETTER OF UNDERTAKING FROM APPLICANT, UNDERTAKING TO HAVE NEVER ACESSED NHF LOAN.

12. LEGAL SEARCH AND PROCESSING FEES (PAYABLE TO FMBN)
₦15,000.00

REQUIREMENTS FOR CONSTRUCTION AND IMPROVEMENT (RENOVATION)

A TITLE DOCUMENTS:

2 PHOTOCOPIES EACH

- Certificate of Occupancy
- DEED OF ASSIGNMENT
- APPROVED BUILDING PLAN
- ORIGINAL SITE PLAN

B SUPPORTING DOCUMENTS:

2 PHOTOCOPIES EACH

- ORIGINAL BILL OF QUANTITY PREPARED BY A REGISTERED QS (**stamped, sealed and signed**).
- VALUATION REPORT.